Shared computer?
Sign Out.



Closing a tab doesn’t sign you out.
Check before you leave your seat.

1 **Sign Out of your apps.**
Check email, school apps and websites you used.

2 **Sign Out of the computer, too.**
Use the computer’s Sign Out option before you go.

3 **See someone else’s account?**
Leave it alone and tell a teacher or staff member.

Done for the day? Sign Out before you go.

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